

Sample Participant Information and Consent Form

Title of the Project:

You have been invited to participate in a project about [fill in subject matter here]. Should you decide to participate in this project, you will be asked to discuss issues such as the following: [provide sample topics here].

This project is conducted as an assignment for a university course. If you agree to participate, we will schedule an interview at a time convenient for you. The interview will last approximately one hour. If more time is needed, we can schedule a follow-up interview based on your availability. In addition to taking notes during this interview, I also I would like to record your comments.

There are no anticipated risks associated with participating in this project. At the end of this project, I will offer to share materials arising from this, if you choose. Your participation in this interview and the project is completely voluntary and you may withdraw at any time. You also may refuse to answer specific questions for any reason.

I am happy to answer any questions you may have. You may reach me at [phone number here] or by e-mail at [e-mail here]. You also may contact the course instructor [instructor name and number here] with any questions.

Please indicate your willingness to participate by completing and signing the information below. Once you have done so, please keep one copy of the letter and return a signed copy to me at your earliest convenience. Thank you for your consideration.

Sincerely,
[Student name here]
Student Researcher

I have read the above and agree to participate in this interview.

Agree _____ Do not agree _____

I give you permission to audiotape our interview.

Agree _____ Do not agree _____

Printed Name

Signature

Date